

## **Comments on Phase I Purchase Recommendations**

### **Meyer Group Architects MDH Review Work \$2,500**

This supplemental contract was not included in the scope of work for the building. The MN Dept of Health requires kitchen plan review and approval, so we need to get it done and the architects are in the best position to do it.

### **Meyer Group Architects Final FF&E contract invoice \$903.27**

The contract with MGA for Sue Anderson's services was cancelled. Staff and I felt she had not provided the promised services in a satisfactory manner. That said, the work she did do has helped staff zero in on layouts and needed furniture and fixtures. I would prefer to avoid a major conflict with MGA and am therefore recommending we pay the invoice.

### **Belanger, Inc. Roller Blinds \$6,517**

Gary Belanger offers us two options for the needed window treatments. I am recommending we spend the additional money to match the present shades.

### **ARS Video systems, TV installation \$21,370**

The ARS quote includes state-of-the-art controllers for all eight televisions, plus the controllers to mirror three TVs in the meeting hall. Their quote is very attractive since it includes mounting of the televisions, sound bars and all the cabling needed. I don't think we need to be lifting 100+# televisions onto the mounting hardware.

**Walmart    Televisions, Sound bars, Mounting Hardware    \$8,178.83**

Walmart has the best pricing on the televisions and sound bars. All six of the new televisions would be Samsung (recommended by ARS). We will reuse the two televisions previously in the conference and large meeting rooms. The prices are as of yesterday and I was thrilled to see price recent reductions totaling over \$1,600.

**Upper Lakes Foods    Kitchen fixtures and prep tables    \$8,178.83**

The quote from Upper Lakes includes the dish machine, sinks and most of the prep tables. The package is about \$1,500 higher than we could buy the same equipment for online. However, Upper Lakes will install the dishwasher; assemble the prep tables, adjust the leg length and install the casters. Not included in this quote are the adjustable height prep table for the center of the kitchen, the grease trap, or the faucets for the triple sink and the prep sink. (The faucet for the hand washing sink is included). I am still working on finding the right grease trap and good faucets.

**Webstaurantstore.com    Adjustable Height Prep Table    \$2,099**

This piece is one that can wait, but needs to be identified in the MDH review. It is pricey, but will serve the needs of demonstrators and patrons alike.

**Morningstar Woodwork    Remove, rework, re-install casework ????**

Dan Hammond of Morningstar has been asked to give us a quote on using the present circulation desk and other casework to create staff workstations in the teen/young adult library and the children's library. Dan has promised to bring his original plans when he comes to look at the needs this morning (3/19/20).

**Other short-term needs which are in progress:**

Kitchen	Grease trap, two (2) faucets, mobile carts and storage
Children's	Sofa, storytime chair, shelving, other soft seating
Teen/Young Adult	Tables, computer workstations, stools, coat trees, shelving, soft seating
Conference Room	Table and 20 chairs
Friends/Board Room	10 chairs, shelving & bins, desk, task chair
Circulation Desk	3 task chairs
Other main floor	Computer workstation (10 computers plus 2 computers), soft seating, lamps, etc.
Computers	Will need to add twelve new computers for public use plus a laptop for use in the conference room and meeting hall.
Staff Work Room	Need to do some reconfiguring of desks, shelving, etc.